

**TOWN OF FARMINGTON
RESOLUTION #279-05
GRIEVANCE PROCEDURE**

IN CONJUNCTION WITH THE CDBG/CIF GRANT, THE FOLLOWING GRIEVANCE PROCEDURE HAS BEEN ADOPTED:

1. Submit Complaints in writing to the Town Clerk-Treasurer for resolution. A record of the complaints and action will be maintained. A decision will be rendered within 15 working days.
2. If the complaint cannot be resolved to your satisfaction, the complaint will be heard by the governing body and discussed at an open, public meeting of the Town Council. A written decision will be made within 30 working days. The decision of the Town Council is final.
3. A record of action taken on each complaint will be maintained as a part of the records or minutes at each level of the grievance process.

Adopted this 11th day of July, 2005.



Royce Johnson, Mayor

Attest:



Candace S. Fisher, Clerk-Treasurer