

**Town of Farmington
Public Hearing for Revenue Sources
&
Preliminary Budget Hearing
Regular Town Council Meeting
Monday, October 21st, 2013
Farmington Community Center
6:05 PM – 8:30 PM**

2014 Preliminary Budget Hearing:

The Public Hearing for the 2014 Budget was called to order at 6:05 PM by Mayor Dugan, who presented the council with his preliminary budget figures for 2014.

Current Expense:

REVENUE	48,507
EXPENSES	48,472
Surplus	35

City Streets:

REVENUE	21,000
EXPENSES	20,990
Surplus	10

Water:

REVENUE	31,236
EXPENSES	25,506
Surplus	5,730

Sewer:

REVENUE	31,236
EXPENSES	19,534
Surplus	11,702

Total Surplus \$17,477

2014 Levies \$15,000

The mayor advised the council that this plan includes slight salary increases. He advised the council that the final budget will be prepared and ready for approval prior to the December 31, 2013 deadline. There were no council or citizen comments.

Public Hearing for Revenue Sources:

Mayor Dugan explained the 1% Increase for Regular Property Taxes from Public Utilities (Railroad) RCW 84.55.120 to the council. There were no citizen comments.

Resolution 355-13 - 1% Increase for Regular Property Taxes From Public Utilities (Railroad) RCW 84.55.120:

Dave Baker **moved** to adopt Resolution 355-13 Allowing for a One-% Increase of Regular Property Taxes From Public Utilities (Railroad) RCW_84.55.120., Joel Abbott **seconded the motion, the motion passed.**

Ordinance 223-13 – Budget Amendment:

Noreen Ewing **moved** for adoption of Ordinance 223-13 a Budget Amendment to Fund 001 Current Expense, Fund 101 Streets, Fund 401 Water and Fund 409 Sewer to include expenditures for line items not included in the original budget which was adopted in December 2012. Joel Abbott **seconded the motion, the motion passed.**

Close Public Hearings:

The Public Hearings for Revenue Sources and the Preliminary Budget were closed at 6:20 P.M.

Open Regular Council Meeting:

The Regular Council Meeting was opened at 6:20 P.M.

Roll Call:

Mayor Ron Dugan, Council members: Joel Abbott, Noreen Ewing, Dave Baker and Billie Wolff

Visitors:

Max Mohan, Mark Hellinger and James Woomack.

Approval of Minutes:

Joel Abbott **moved** for approval of the September 16th, 2013 Regular Council Meeting minutes. Noreen Ewing **seconded the motion, the motion passed.**

Mayor's Opening Comments:

Mayor Dugan had no opening comments.

Council Assignments:

- Abbott – Streets
- Ewing – Parks
- Lowley – Facilities
- Baker – Waste Water
- Wolff - Water

Unfinished Business:

- **Final Accounting of the Basketball Court Rehabilitation Project:**
A final financial accounting of the Basketball Court Rehabilitation Project was presented to the council showing a positive balance of \$120.48. All future expenditures for the care and maintenance of the Town owned basketball court will be covered by the Town's operating budget.
- **Lift Station Remote Read Out:**
Mayor Dugan asked the council whether or not they want to allocate \$3,300.00 of sewer funds for the purchase of a remote readout to record the DMR (Discharge Monitoring Report) readings from the sewer lift station. Farmington's waste water permit mandates that readings will be taken five days per week. The proposed equipment will also alert the user as to any malfunction or emergency with the system as well as automatically log DMR readings seven days a week at the same time each day. The issue was tabled until the November 18th council meeting.
- **Beaver Dam Permit:**
The Mayor reported that he has made application to the Washington State Department of Fish and Wildlife Habitat Program for a permit which if issued, will allow for the removal of six beaver dams in the creek behind the residences of Bill & Sandy Hansen and John & Noreen Ewing. The application fee for the permit was \$150.00.
- **Utility Rate Increase:**
The Council voted to decrease the current base water rate from \$46.00 to \$34.25 plus 6% tax and to increase the current sewer rate from \$17.50 to \$34.25 plus 6% tax (for a total base billing rate of \$72.60 per month) beginning with the January 1, 2014 billing cycle. This is Farmington's first water and sewer rate increase since October of 2009.

Resolution 356-13 - Setting Water & Sewer Rates:

Dave Baker **moved** to adopt Resolution 356-13 setting Farmington's base water rate at \$34.25 plus 6% tax and Farmington's sewer rate at \$34.25 plus 6% tax beginning with the January 1, 2014 billing cycle. Billie Wolff **seconded the motion, the motion passed.**

- **Waste Water Project:**

Mayor Dugan advised the council that he will be meeting with J-U-B Engineering and representatives from the Department of Ecology in November to explore alternatives to borrowing \$15,650 from the Department of Ecology to pay J-U-B Engineers to review a study TD&H did in regard to rectifying the leakage problem at the lagoons. The mayor hopes the Engineers and the Department of Ecology will acknowledge more affordable solutions to the leakage problem at the lagoons and the high groundwater problems faced by Farmington.

- **Gazebo – Fire Pit Area Park Project – Council Member Ewing:**

Council Member Ewing reported that the Hickman family (Diane Hurley’s family) will be obtaining a quote from Mark Doneen to have the fire pit and barbeque area at the town park repaired. Once the quote is obtained, Junior & Diane Hurley will come before the council to request permission for the work to proceed.

Approval of Claims & Payroll:

Joel Abbott **moved** for approval of the September 17th thru October 21st, 2013 claims & payroll totaling **\$11,008.72**

Dave Baker **seconded the motion, the motion passed.**

Town Of Farmington		09/17/2013 To: 10/21/2013		Time: 20:23:20	Date: 10/19/2013		
MCAG #: 0806				Page: 1	1		
Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
625	09/30/2013	Payroll	1	EFT	Internal Revenue Service	939.54	941 Deposit For 09/01/2013 - 09/30/2013
626	09/27/2013	Payroll	1	EFT	Employment Security Department	24.80	Unemployment Quarterly Report
627	09/27/2013	Payroll	1	EFT	Department Of Labor & Industries	595.77	3RD Quarter 07/01/2013 - 09/30/2013
636	10/02/2013	Claims	1	EFT	Department of Revenue	736.98	3RD Quarter Excise Tax 07-01-2013 To 9-30-2013
609	09/21/2013	Payroll	1	1496	Trevor Stone	461.75	
620	09/30/2013	Payroll	1	1497	Todd Lobdell	431.09	
621	09/30/2013	Payroll	1	1498	Duane Groom	46.17	
622	09/30/2013	Payroll	1	1499	Samuel Stone	344.17	
623	09/30/2013	Payroll	1	1500	Barbara Dial-Flomer	837.42	
624	09/30/2013	Payroll	1	1501	Brian Oliver	373.17	
655	10/15/2013	Payroll	1	1502	Samuel Stone	163.15	
656	10/15/2013	Payroll	1	1503	Brian Oliver	192.08	
657	10/15/2013	Payroll	1	1504	Barbara Dial-Flomer	837.42	
606	09/20/2013	Claims	1	5417	Atlas Sand & Rock . Concrete	50.02	Basketball Court Rehabilitation Concrete
608	09/21/2013	Claims	1	5418	Trevor Stone	472.00	Basketball Court Rehabilitation - Rock Wall
612	09/23/2013	Claims	1	5419	John Ewing	98.00	Milage Reimbursement - Per Mayor Dugan
615	09/25/2013	Claims	1	5420	WA Dept. of Fish & Wildlife Habitat Program	150.00	Beaver Dam Modification Permit Fee
664	10/21/2013	Claims	1	5421	Anatek Labs, Inc.	370.00	2013 September - Water Testing 2013
665	10/21/2013	Claims	1	5422	Avista Utilities	1,619.85	2013 - September Utility Charges
666	10/21/2013	Claims	1	5423	Bank Of Fairfield	1,290.17	2013 September - VISA Charges
667	10/21/2013	Claims	1	5424	Bishop Law Office	200.00	2013 September - Legal Retainer
668	10/21/2013	Claims	1	5425	Cougar Graphics	55.11	Water & Sewer Billing Envelopes For 2014
669	10/21/2013	Claims	1	5426	Crossett's	63.28	Community Center Supplies - Paper Towels & Toilet Paper
670	10/21/2013	Claims	1	5427	Empire Disposal	39.66	2013 September - Garbage Collection
671	10/21/2013	Claims	1	5428	Frontier Communications NW, Inc.	129.07	2013 September - Phone & Fax
672	10/21/2013	Claims	1	5429	Gabbard Electric	135.29	Basketball Court Lighting - 1" PVC & Permit Fee
673	10/21/2013	Claims	1	5430	Palouse River Counseling	19.55	2% Of Liquor Taxes Received By Farmington In 2013 Quarters 1, 2, & 3 - Per RCW 70.96A.087
674	10/21/2013	Claims	1	5431	State Of Washington	9.00	Two Building Permit State Fees (RCW 19.27.085) Lopez - Porch & Robinson - Re-Roofing
675	10/21/2013	Claims	1	5432	Tekoa Hardware & Supply	92.43	2013 September Charges
676	10/21/2013	Claims	1	5433	Whitman County Auditor	202.92	Election Costs - Primary Election 2013
680	10/21/2013	Claims	1	5434	John Deere Financial	28.86	John Deere Tractor - Hose
						4,772.34	
001 Current Expense						1,489.32	
101 City Street						2,947.50	
401 Water Fund						1,799.56	
409 Sewer Fund							
						11,008.72	Claims: 5,762.19
							Payroll: 5,246.53

Mayor Dugan’s Financial Report:

A copy of Mayor Dugan’s year-to-date financial summary was given to the council. The mayor noted that Farmington had a negative \$ 9,281.00 variance through September partially caused by an unforeseen \$900.00 sewer permit renewal fee and \$400.00 in beaver removal expenses. The Mayor stated that the 2013 levy figures are not reflected in the budget and therefore in actuality, Farmington has a budget surplus of \$18,000.00, less the \$9281.00 for the first nine months of 2013.

Approval of Financial Reports:

Dave Baker **moved** for approval of the September financial reports which show Farmington with a \$148,015.83 cash balance.

Billie Wolf **seconded the motion, the motion passed.**

Fuel Usage:

Mayor Dugan reported to the council that Farmington’s gasoline usage appears to have drastically increased over last year’s consumption. 180 gallons were used in 2012 compared to the 333 gallons which have been used so far in 2013. The mayor suggested tighter controls be put into place. Councilman Baker stated that he did not think 333 gallons of gasoline was an excessive amount for the Town to go through compared to the usage at Mountain View Cemetery. The Council unanimously agreed to have meters installed on both fuel pumps and to have all employees fill out fuel usage logs. The clerk will attempt to obtain a record of usage from JMT dating back to February 2010 when the Town began buying fuel exclusively from JMT.

Elected Officials Training – December 7, 2013 in Pullman, WA:

Mayor Dugan encouraged all council members who have not yet had the opportunity to attend the Elected Officials Training Class put on by the Association of Washington Cities, to please do so when the class is offered in Pullman on December 7th.

Honorarium for John & Noreen Ewing & Royce Johnson:

The Mayor reported to the council that an anonymous donor requested (and was granted permission) to pay the water & sewer bills of Royce Johnson for three months and for John and Noreen Ewing for six months as a thank you for the incredible amount of work and the numerous number of hours they volunteered toward the basketball court project. Mayor Dugan stated that state law prohibits the Town from matching the donor’s gift; however, if any private individuals are so inclined, the gesture of paying a water & sewer bill would be an appropriate and appreciated gift for these volunteers.

Citizens Comments:

Max Mohan requested that a one page directive be drafted and distributed to the citizens of Farmington, similar to a disaster preparedness plan which would instruct residents (especially our elderly and our children) as to options available to them in the event of an extended power outage or any type of natural disaster. Council member Wolff stated that she would also like to help initiate this project. It was agreed that the Fire Station would be the most appropriate place for a gathering point. Council members Baker and Abbott will bring up the purchase of a generator for this purpose to the Farmington Volunteer Firefighters at their next meeting.

Mark Hellinger stated that in his opinion, the best honorarium that could be given to the people who volunteered their time and equipment to the basketball court project is to see population growth and community pride in Farmington.

Council Comments:

Joel Abbott requested that the topic of the unfinished grounds around the Well One Well House be placed on next month’s agenda under unfinished business.

Dave Baker requested that the snow plow blade be installed on the plow truck in the near future.

Dave Baker asked if the alternate route signage has had a positive effect on the 5th Street Traffic. He was advised that it has.

Dave Baker expressed concern over the grass clippings that have been left to rot in the bed of the Town owned pickup truck.

Dave requested that the maintenance employees be instructed to remove the debris from the bed of the pickup at the end of each of their work days.

The council as a whole discussed the maintenance of the Town owned machinery and the need for accurate record keeping to insure that timely maintenance is being done.

Clerk-Treasurer Comments:

None.

Mayor’s Comments:

None.

Meeting adjourned at 8:30 P.M.

Mayor Ronald S. Dugan

Attest: _____

Barbara Dial-Flomer, Clerk/Treasurer

Town of Farmington

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