

**Town of Farmington  
Final Budget Hearing  
&  
Regular Town Council Meeting  
Monday, November 18th, 2013  
Farmington Community Center  
6:00 PM – 9:05 PM**

**2014 Final Budget Hearing:**

The Final Hearing for the 2014 Budget was called to order at 6:00 PM by Mayor Ron Dugan, who presented the council with the revised budget figures for 2014.

<b>Current Expense:</b>	
REVENUE	48,205
EXPENSES	51,122
Surplus	<b>(2,917)</b>
<b>City Streets:</b>	
REVENUE	22,211
EXPENSES	21,890
Surplus	321
<b>Water:</b>	
REVENUE	31,236
EXPENSES	25,756
Surplus	5,480
<b>Sewer:</b>	
REVENUE	31,236
EXPENSES	19,734
Surplus	11,502
<b>Total Surplus</b>	<b>\$14,386</b>
<b>2014 Levies</b>	<b>\$15,000</b>

Mayor elect James Woomack stated that the 2014 budget as presented meets with his approval. There were no council or citizen comments.

**Close Public Hearings:**

The Final Budget Hearing was closed at 6:20 P.M.

**Open Regular Council Meeting:**

The Regular Council Meeting was opened at 6:20 P.M.

**Roll Call:**

Mayor Ron Dugan, Council members: Joel Abbott, Noreen Ewing, Diana Lowley, Dave Baker and Billie Wolff

**Visitors:**

Max Mohan, Mark Hellinger, Kirby Kiehle, Rudy Goossen, Jerry Wagner, John Ewing, Brian Oliver and James Woomack.

**Approval of Minutes:**

Dave Baker **moved** for approval of the October 21st, 2013 Regular Council Meeting minutes. Noreen Ewing **seconded the motion, the motion passed.**

**Mayor's Opening Comments:**

Mayor Dugan had no opening comments.

## Unfinished Business:

- **Completion of Landscaping by Big Sky Development, Inc at The Well One Construction Site:**  
Big Sky had a crew on site and completed the work around the well house on Wednesday the 13<sup>th</sup> of November. Jerry Wagner, who managed this portion of the project, advised that their work met with his approval and is officially completed. Jerry mentioned the need for a flag to mark the site of the valve box, Brian Oliver stated that he would install a marker.
- **Lift Station Recorder:**  
Mayor Dugan advised the council that he recently learned that a remote recorder to record the DMR (Discharge Monitoring Report) readings is all that is necessary at the sewer lift station. This interpretation of Farmington's waste water permit was confirmed by Cynthia Wall of the Department of Ecology. The mayor will look in to making this purchase prior to the e November 29, 2013 expiration of Farmington's AWC grant funding.
- **Resolution 356-13 - Setting Water & Sewer Rates:**  
Dave Baker **moved** to adopt Resolution 356-13 Beginning January 1<sup>st</sup>, 2014, setting the monthly water base rate for residential users at \$34.25 for 1000 cubic feet of water and \$0.75 for each additional 500 cubic feet used each month. Beginning January 1<sup>st</sup>, 2014, the monthly water base rate for non-residential users will be \$34.25 for 400 cubic feet of water and \$0.75 for each additional 200 cubic feet used each month. Beginning January 1<sup>st</sup>, 2014, the monthly sewer base rate for both residential and non-residential users will be \$34.25. Both the water rate and sewer rate are subject to a 6% tax. Billie Wolf **seconded the motion, the motion passed.**
- **Gas Meter & Road Tax: Waste Water Project:**  
Mayor Dugan reported to the council that in 2010-2011 the average gasoline consumption for the town equipment was 200 gallons per year; in 2012 the number was 223 gallons. However, in 2013 gasoline consumption jumped to 312 gallons. The mayor is certain that the town also lost fuel due to the fact that the town's diesel tank was filled in September and topped off again in October with 45 gallons of fuel, and town owned equipment had used less than 10 gallons during that time. The mayor stated that a meter could be purchased and installed for \$200.00 and that the locks on both the gas and diesel tanks have been changed. He also stated that Farmington's insurance provider authorized the storage of a five gallon can of fuel in the shop for use in the mowers. The mayor also reported to the council that approximately \$100.00 per year could be collected in gas tax if the town made application and kept meticulous records in order to be eligible for this reimbursement. Councilman Baker stated that tightening controls on the fuel situation by changing the locks should resolve the problem and that no further action is necessary at this time and that the \$100.00 per year in gas tax would not be worth the hassle it would take to make application to receive the refund. The rest of the council concurred.
- **Disaster Planning – Power Outage Switch & Temporary Housing:**  
Mayor Dugan advised the council that they need to consider purchasing a generator to run the fans on the propane heater at the fire department and to consider the need for food and cots if indeed they want the town to take on the task of providing for the needs of the residents in the event of a disaster. Another alternative he mentioned was for the town to invest in small propane heaters or to encourage residents to establish a place to go on their own, that has an alternative heat source in the event of a long term power outage. Council member Billie Woolf stated the she will coordinate a disaster preparedness committee. Initially she would like to go door to door in Farmington to access the needs of our residents. Council member Joel Abbott volunteered to act as the liaison between City Hall and the Farmington Fire Department.
- **December 7<sup>th</sup> Meeting:**  
Members of the council, who have not already attended the Elected Officials Training offered by AWC, were encouraged to attend the class being held in Pullman on Saturday, December 7<sup>th</sup>.
- **Resignation of Sam Stone:**  
Mayor Dugan advised the council that Sam Stone resigned from his position as part time maintenance worker for the Town of Farmington on November 4<sup>th</sup> and that the position will not be filled until spring.

- Beaver Dams:**  
 The Mayor reported that Farmington was awarded a permit from the Washington State Department of Fish and Wildlife Habitat Program for the removal of six beaver dams in the creek behind the residences of Bill & Sandy Hansen and John & Noreen Ewing. With the assistance of Max Mohan the mayor spent approximately 2.5 hours using hand tools to notch five of the six dams. The sixth dam had already been removed by a home owner whose property the dam was threatening.
- Waste Water Project:**  
 Mayor Dugan advised the council that he, Royce Johnson, Mark Hellinger, Frank Triplett and James Woomack will be meeting with J-U-B Engineers and representatives from the Department of Ecology in Spokane on November 20th to explore alternatives to borrowing \$15,650 from the Department of Ecology to pay J-U-B Engineers to review a study TD&H did in regard to rectifying the leakage problem at the lagoons. The mayor hopes the Engineers and the Department of Ecology will acknowledge more affordable solutions to the leakage problem at the lagoons and the high groundwater problems faced by Farmington.
- Town Owned Church Building:**  
 Mayor Dugan stated that he will be pursuing a planning only grant in order to qualify for grant funding to rehabilitate the town owned church located at Third & Main. James Woomack agreed to do an inventory of any usable items in the church that could possibly be sold. He also agreed to begin stripping the basement walls of the damaged wall board.

**Approval of Claims & Payroll:**

Dave Baker **moved** for approval of the October 22 thru November 18, 2013 claims & payroll totaling **\$5,723.87**, Diana Lowley **seconded the motion, the motion passed.**

**CHECK REGISTER**

Town Of Farmington  
 MCAG #: 0806

10/22/2013 To: 11/18/2013

Time: 11:58:45 Date: 11/15/2013  
 Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
698	10/31/2013	Payroll	1	EFT	Internal Revenue Service	615.08	941 Deposit For 10/01/2013 - 10/31/2013
693	10/31/2013	Payroll	1	1505	Barbara Dial-Flomer	837.42	
694	10/31/2013	Payroll	1	1506	Duane Groom	46.17	
695	10/31/2013	Payroll	1	1507	Robert Hill	56.91	50% Of (2) Permits Sold In October
696	10/31/2013	Payroll	1	1508	Todd Lobdell	334.09	
697	10/31/2013	Payroll	1	1509	Brian Oliver	239.11	
716	11/15/2013	Payroll	1	1510	Brian Oliver	304.14	
717	11/15/2013	Payroll	1	1511	Barbara Dial-Flomer	837.42	
709	11/08/2013	Claims	1	5435	Northwest Small Engine Repair	223.77	TORO Lawn Mower Repair
721	11/18/2013	Claims	1	5436	Anatek Labs, Inc.	220.00	2013 October - Coliform Testing & 2013 October DBP Testing
722	11/18/2013	Claims	1	5437	Avista Utilities	1,249.73	2013 October - AVISTA Charges
723	11/18/2013	Claims	1	5438	Bank Of Fairfield	72.70	2013 October - VISA Charges
724	11/18/2013	Claims	1	5439	Bishop Law Office	200.00	2013 October - Retainer
725	11/18/2013	Claims	1	5440	Empire Disposal	39.66	2013 October - Garbage Collection
726	11/18/2013	Claims	1	5441	Frontier Communications NW, Inc.	130.49	2013 October - Phone & Fax
727	11/18/2013	Claims	1	5442	JMT Petroleum	167.80	45 Gallons - Dyed Diesel
728	11/18/2013	Claims	1	5443	Moscow Building Supply	33.88	Antifreeze
729	11/18/2013	Claims	1	5444	Whitman County Gazette	115.50	Legal Publications

001 Current Expense  
 101 City Street  
 401 Water Fund  
 409 Sewer Fund

2,455.75	
1,183.74	
1,310.45	
773.93	
<b>5,723.87</b>	<b>Claims: 2,453.53</b>
	<b>Payroll: 3,270.34</b>

**Mayor Dugan's Financial Report:**

A copy of Mayor Dugan's year-to-date financial summary was given to the council. The mayor noted that Farmington had a negative \$ 9,756.00 variance through October. The Mayor stated that the 2013 levy figures are not reflected in the budget and therefore in actuality, Farmington has a budget surplus of \$20,000.00, less the \$9756.00 for the first ten months of 2013.

**Approval of Financial Reports:**

Joel Abbott **moved** for approval of the October financial reports which show Farmington with a \$145,326.70 cash balance. Billie Wolff **seconded the motion, the motion passed.**

**Resolution 357-13 – Allocation of 36.4% Property Tax to the Street Fund beginning January 1, 2014:**

Noreen Ewing **moved** to adopt Resolution 357-13 allowing for the allocation of 36.4% of Farmington's property tax to be distributed to the the Street Fund beginning January 1, 2014. Joel Abbott **seconded the motion, the motion passed.**

**Resolution 358-13 – Setting Employee Salaries as of January 1, 2014:**

Dave Baker **moved** to adopt Resolution 358-13 setting the salaries for employees of the Town of Farmington as follows:

- Clerk Treasurer - \$ 15.05 Per Hour
- Lead Maintenance - \$ 13.00 Per Hour
- Maintenance - \$12.50 Per Hour
- Water Maintenance - \$11.67 Per Hour
- Sewer Maintenance - \$50.00 Per Month
- Building Inspector – 50% Of All Permits Sold
- Snow Plow Operator - \$16.00 Per Hour

Billie Wolff **seconded the motion, the motion passed.**

**Maintenance Request for the Purchase of a Leaf Vacuum:**

Brian Oliver requested the council approve the purchase of a Cyclone leaf vacuum which can also serve as a grass catcher. Prior to tax and shipping costs the purchase price of this piece of equipment is approximately \$1700.00. The council requested that this issue be tabled until they can each research the reviews on the product. This topic will be revisited at the December 16<sup>th</sup> council meeting.

**Citizens Comments:**

Rudy Goossen asked for information regarding the possibility of water lines being run to his property on Cemetery Road in the Spring of 2014. Mayor Dugan stated that he will reclude himself from this topic due to his personal friendship with the Goossen's however he did state that when he spoke to Todd Lobdell about this topic he was informed that the Goossens have four options. 1. To tap into the existing water line which services the Dailey residence. 2. To dig a well. 3. To run a water line from the water main to the Goossen residence at the Goossen's expense or 4. For the Town to install a main and lines to service the Goossen residence. This topic will be discussed further at the December 16<sup>th</sup> Farmington Town Council Meeting.

**Council Comments:**

Noreen Ewing requested that consideration be given to the purchase of a new computer system for city hall. Mayor Dugan stated that he would ask Mayor Elect Woomack to take her request under advisement.

**Clerk-Treasurer Comments:**

None.

**Mayor's Comments:**

None.

**Meeting adjourned at 9:05 P.M.**

---

Mayor Ronald S. Dugan

Attest: \_\_\_\_\_

Barbara Dial-Flomer, Clerk/Treasurer

Town of Farmington

Final Budget Hearing & Regular Town Council Meeting

Monday, November 18th, 2013 - Farmington Community Center

6:00 PM – 9:05 PM